

The General terms and conditions, the Property definitions and the following terms and conditions all apply to this section.

Special definitions for this section

Contract location	Any location within the United Kingdom where you have a contract to carry out your activities .
Insured property	The property used in connection with your activities which belong to you or for which you are legally responsible, including: 1. computers; 2. equipment; 3. stock; 4. research and development property, including prototypes; 5. cameras, video, editing and broadcast equipment; 6. PA, sound and recording equipment; 7. lighting, mechanical effects and grip equipment; 8. props, sets and wardrobes; and 9. accessories associated with any of the above. The following are not included within this definition: a. any mechanically propelled vehicle or mobile plant or equipment for which insurance or security is required under the provisions of any road traffic legislation; b. any watercraft, marine rig or platform, hovercraft, aircraft or other aerial device; c. buildings, land and water; d. money; or e. any item attached to any of the above.
In transit	1. In transit by road, rail, water, air or by person; 2. being loaded or unloaded in the course of transit by road, rail, water, air or by person; or 3. temporarily housed overnight away from any specified or unspecified insured premises in the course of transit.
Media artwork	Film, photographs, negatives, artwork, transparencies, slide prints, recorded video tapes, soundtracks, animation cells and computer images, software and material used to generate images, all in respect of your productions or photographic shoots, and which belong to you or for which you are legally responsible.
Unattended property	Any item of property which is not under the personal supervision of you or anyone authorised by you .

What is covered

Damage to insured property	We will insure you, up to the amount insured stated in the schedule for each location listed below, against damage occurring during the period of insurance to insured property, other than while hired out: 1. anywhere in the European Union (including in the United Kingdom or Gibraltar), including while in transit; 2. anywhere in the world, including while in transit. We will also insure you, up to the amount insured stated in the schedule for each location listed below, against damage occurring during the period of insurance to insured property: 3. while at a contract location; 4. while at an event location; 5. while at an employee's home;
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Property – away and in transit (media)

Policy wording

6. while at any **specified insured premises**;
 7. while at any **unspecified insured premises**;
 8. anywhere in the **United Kingdom**;
- including while **in transit** anywhere in the **United Kingdom**.

Damage to hired-out property **We** will insure **you**, up to the **amount insured** stated in the schedule, against **damage** occurring during the **period of insurance** to **insured property** while hired out.

Additional cover

The following are also provided up to the amount stated in the schedule:

Re-shoot or
re-compilation costs

1. the necessary and reasonable additional costs and expenses **you** incur in completing a production or photographic shoot following **damage** occurring during the **period of insurance** to **media artwork**, which would not otherwise have been incurred in completing the production. Alternatively, if the production or photographic shoot is necessarily abandoned as a result of such **damage** to **media artwork**, **we** will pay the expenditure incurred by **you** in the production or photographic shoot up to the date of the **damage**.

However **we** will not pay for:

- a. any claim or loss arising from errors of judgment in exposure, lighting or sound recording or from the use of incorrect type of camera lens, raw film or tape stock;
- b. any claim or loss arising from the erasure of sound or video tapes due to magnetic or electrical fields, unless beyond **your** reasonable control;
- c. any claim or loss arising from delay, confiscation or detention by customs or government officials;
- d. any claim or loss arising from abandonment of the production or of any **insured property**;
- e. any claim or loss arising from the **failure** of **insured property**;
- f. any fines, penalties or contractual damages due to abandonment or delay in delivery of the production or photographic shoot;
- g. **damage** to cut outs, unused footage or library stock which do not form part of the final completed production or photographic shoot;
- h. the value to **you** of any **media artwork**.

Reconstitution of documents

2. the reasonable costs of replacing or reconstituting **your** documents that are not held electronically and which **you** need to continue **your activities**, if such documents have been lost or destroyed as a direct result of **damage** covered under this section.

Alternative hire costs

3. the reasonable hire costs incurred by **you** for the necessary hire of a substitute item of similar type and capacity as a direct result of **damage** covered under this section, for the period beginning at the date of the **damage** until the **insured property** is repaired or replaced but for no longer than six months.

Continuing hire charges

4. continuing hire charges for **insured property** hired in by **you** while the **insured property** are being repaired or until permanently replaced as a direct result of **damage** covered under this section, provided:
 - a. **you** are legally liable for such costs under a written contract; and
 - b. **we** have made payment or admitted liability for such **damage**.

Loss of hire fees

5. loss of fees **you** would have received for the hire of **your insured property** under a standard hire contract but for **damage** covered under this section, for the period beginning at the date of the **damage** until the **insured property** is repaired or replaced, but for no longer than six months.

Alternative vehicle costs

6. if a vehicle or craft transporting **insured property** is disabled as a result of **damage** occurring during the **period of insurance**, the reasonable costs **you** incur in:
 - a. transferring the **insured property** to another vehicle or craft; or
 - b. hiring an alternative vehicle or craft of similar specification and capacity;in order to fulfil **your** commitments to deliver the **insured property** to its intended destination within the **United Kingdom** or to return it to its place of dispatch, provided:

	i. the damage is not otherwise excluded by any Property section of this policy; and ii. payment has been made or liability admitted by the insurer under any insurance covering such damage.
Reloading fallen property	7. the reasonable costs of reloading insured property in the event of it falling accidentally from the transporting vehicle or craft while in transit during the period of insurance .
Loss prevention costs	8. the reasonable and necessary costs you incur to protect the insured property from imminent insured damage occurring during the period of insurance .
Removal of debris	9. the reasonable costs and expenses you incur for clearance of the debris of insured property following damage covered under this section.
Additions to insured property	10. damage occurring during the period of insurance to any additional insured property , provided you tell us the additional values as soon as possible and pay the appropriate premium.

What is not covered

We will not make any payment for:

1. **damage** caused by:
 - a. wear and tear, inherent defect, rot, fungus, mould, vermin or infestation, or any gradually operating cause;
 - b. dryness or humidity, being exposed to light or extreme temperatures, unless the **damage** is caused by **storm** or fire;
 - c. coastal or river erosion;
 - d. a rise in the water table;
 - e. theft from an **unattended vehicle** unless the item is completely hidden within the storage compartment, boot or trailer of the vehicle and all security measures on the vehicle or trailer are fully operational;
 - f. theft of **unattended property** away from any **specified or unspecified insured premises** unless the item is stored in a securely locked room or building;
 - g. theft by deception of any item that **you** have hired out under a standard hire contract, unless **you** have:
 - i. obtained and verified at least two trade references for each hirer; and
 - ii. retained a copy of the hirer's letterhead and a copy of at least two utility bills for the hirer relating to the same premises; and
 - iii. retained a copy of the credit card details of the hirer; and
 - iv. only allowed the actual hiring company to collect the hire items and upon collection have copied identification of the hirer and have taken a photograph of the hirer;
 - h. a **virus** or **hacker**.
2. **damage** to any item being cleaned, worked on or maintained.
3. **damage** to any item while:
 - a. **in transit** by courier or postal service where the method of delivery does not require a recipient's signature on receipt.
 - b. stowed in the hold of any aircraft or watercraft, whether **in transit** or otherwise; or
 - c. in the care, custody or control of any airport or seaport operator or any agent of any airport or seaport operator.
4. loss by fraud or dishonesty, other than the direct physical theft of **property**.
5. loss or distortion of information resulting from **failure** of any **insured property**.
6. the value to **you** of any lost or distorted information.
7. **damage** to any item directly resulting from its own **failure**.
8. misuse, inadequate or inappropriate maintenance, faulty workmanship, defective design or the use of faulty materials.

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Policy wording

9. unexplained loss or disappearance or inventory shortage.
10. loss due to clerical or accounting errors.
11. consequential, indirect or financial losses of any kind, other than as provided under **What is covered, Additional cover**.
12.
 - a. **damage** caused solely by pollution or contamination; or
 - b. any costs or expenses relating to the clean up or decontamination of land caused by pollution or contamination.
13.
 - a. **damage** directly or indirectly caused by, resulting from or in connection with **terrorism** or any action taken to control, prevent or respond to **terrorism**;
 - b. **damage** in Northern Ireland directly or indirectly caused by civil commotion.

If there is any dispute between **you** and **us** over the application of this exclusion, it will be for **you** to show that the exclusion does not apply.
14. **war, confiscation and nuclear risks**.
15. the amount of the **excess**.

How much we will pay

Repair and replacement

We will pay up to the **amount insured** stated in the schedule unless limited below or in the schedule.

At our option **we** will repair, replace or pay for any lost or damaged items on the following basis:

1. for **insured property** other than **stock**, hired-in equipment and **prototypes**, the cost of repair or replacement as new.
2. for **stock** other than second-hand merchandise goods, samples and goods held in trust, the cost of repair or replacement at the cost price to **you**.
3. for second-hand merchandise goods and samples, the cost of repair or replacement at the trade market value.
4. for hired-in equipment, the lesser of:
 - a. the extent of **your** legal liability in respect of repairing or replacing the hired-in equipment as specified in the hire contract;
 - b. the costs of repair of the hired-in equipment;
 - c. the costs of replacement of the hired-in equipment with a model of equivalent specification, age and condition.
5. for goods held in trust, the lesser of:
 - a. **your** liability in respect of the goods held in trust;
 - b. the cost of repair or replacement at the trade market value of such goods.
6. for **prototypes**, the cost to **you** of the materials necessary to reinstate the **prototype** to the same condition as it was immediately prior to **damage** occurring.

Pairs and sets

If any **insured property** that has an increased value because it forms part of a pair or set suffers **damage** any payment **we** make will take account of the increased value.

Other interests

Any payment will take into account the interest of any party having an insurable interest in the **insured property**, provided **you** have advised **us** of the nature and extent of the interest together with the name and address of that interested party.

Special limits

Limit per vehicle or craft

The most **we** will pay for **damage to insured property** in any one vehicle or craft while **in transit** is the amount stated in the schedule.

Hired-out property

The most **we** will pay for **damage to insured property** while hired out by **you** other than under a standard hire contract is the amount stated in the schedule. This is included within, and not in addition to, the **amount insured** for hired-out **insured property** stated in the schedule.

Your obligations

If any damage occurs

We will not make any payment under this section unless **you**:

1. notify **us** promptly of any **damage** which might be covered;
2. notify any third-party carrier of the **insured property** of any **damage you** discover within the time limits for notification of damage stipulated in **your** contract of carriage with them;
3. notify **us** of any loss arising from theft or attempted theft by any director, partner, trustee, committee member, employee or volunteer of **yours** within ten working days of its discovery by **you**;
4. report to the police or relevant local authority, as soon as reasonably possible, any **damage** arising from theft, attempted theft, arson, malicious damage, riot or civil commotion and obtain a crime reference from them; and
5. arrange for urgent repairs to be done immediately. Before any other repair work begins **we** have the right to inspect the damaged property. **We** will tell **you** if **we** want to do this.

Re-shoot or re-compilation costs

You must:

1. take all reasonable steps to make back-up copies of **media artwork** at least every two working days and keep the copies away from each backed up device;
2. retain all duplicated works, prints or offshoots until the production or photographic shoot has been completed;
3. make arrangements with a third-party processing laboratory prior to the commencement of the production or photographic shoot to process **media artwork** on receipt and advise **you** immediately if any **damage** to the **media artwork** is discovered;
4. examine the processed **media artwork** from the laboratory on receipt and, if **damage** is discovered, **you** take immediate steps to avoid a recurrence; and
5. take a copy of the **media artwork** prior to commencement of transfer to any other format.

If **you** do not, **we** may reduce any payment **we** make under this section by an amount equal to the detriment **we** have suffered as a result of **your** failure to comply with these obligations.

Unoccupancy

You must tell **us** immediately if the buildings at any **specified or unspecified insured premises**, including any self-contained areas of the buildings, will be left unoccupied or will not be used for more than 30 consecutive days. **We** may change the terms and conditions of this **policy** or impose additional requirements that **you** must carry out. If **we** impose additional requirements **we** will tell **you** the timeframes within which **you** must carry them out.

If **you** do not tell **us**, **we** will not make any payment for **damage** occurring while the buildings are unoccupied.

Building works

If **you** intend to undertake any work to extend, renovate, build or demolish any part of the buildings at any **specified or unspecified insured premises** and the estimated cost is more than £75,000, **you** must tell **us** about the work at least 30 days before the work starts and before **you** enter into any contract for the works. **We** may change the terms and conditions of this **policy** or impose additional requirement that **you** must carry out. If **we** impose additional requirements **we** will tell **you** the timeframes within which **you** must carry them out. If **you** do not tell **us**, **we** will not make any payment for **damage** directly or indirectly caused by or resulting from the building works.

You do not have to tell **us** if the work is for redecoration only.

Hiring in equipment

When hiring in **insured property** **you** must complete and record an inventory check and inspect all **insured property** for **damage** prior to acceptance and agree a schedule of any **damage** with the hire company before taking charge of the **insured property**. Upon returning the **insured property** to the hire company **you** must only return the **insured property** to persons authorised within the hire company to accept the return of equipment.

We will not make any payment under this section in respect of any incident occurring while **you** are not in compliance with these conditions unless **you** can demonstrate that such non-compliance could not have increased the risk of the **damage** occurring in the circumstances in which it occurred.