|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Please read the following questions carefully and answer them all providing additional information where required. If you need more space, please provide answers on a separate sheet of paper, clearly highlighting the question number. If you have any queries, please speak to your insurance agent. Please use CAPITAL LETTERS and BLACK INK. | | | | | | | | | |
|  |  | | | | | | | | | |
| **Broker details** | Broker |  | | | | | | | | |
|  |  | | | | | | | | | |
|  | Contact |  | | | | | | | | |
|  |  | | | | | | | | | |
|  | Telephone |  | | | | Fax |  | | | |
|  |  | | | | | | | | | |
|  | Email |  | | | | | | | | |
|  |  | | | | | | | | | |
| **Client details** | Name |  | | | | | | | | |
|  |  | | | | | | | | | |
|  | Occupation |  | | | | | | Date of birth | | /  / |
|  |  | | | | | | | | | |
|  | Correspondence address |  | | | | | | | | |
|  |  | | | | | | | | | |
|  | Post code |  | |  | | | | |  | |
|  |  | | | | | | | | | |
|  | Property to be insured address |  | | | | | | | | |
|  |  | | | | | | | | | |
|  | Post code |  | |  | | | | |  | |
|  |  | | | | | | | | | |
|  | Renewal date | /  / | | Quote required date | | | | | | /  / |
|  |  | | | | | | | | | |
|  | Target premium | £ | | Existing insurer | | |  | | | |
|  |  | | | | | | | | | |
|  | Has any person to be covered by this insurance ever been convicted of and/or charged with any offence (other than motoring convictions and/or spent convictions)? | | | | | | | | | Yes  No |
|  |  | | | | | | | | | |
|  | Has any person to be covered by this insurance ever had insurance cancelled, refused or declined? | | | | | | | | | Yes  No |
|  |  | | | | | | | | | |
|  | Has any person to be covered by this insurance ever been the subject of any bankruptcy proceedings, debt relief order, individual voluntary arrangement (IVA) or County Court Judgment (CCJ)? | | | | | | | | | Yes  No |
|  |  | | | | | | | | | |
| **Claims** | Has anyone whose property is to be insured sustained any loss or damage during the last five years, for which they have claimed or not, which would have been covered by this type of insurance if it had been in force? | | | | | | | | | Yes  No |
|  |  | | | | | | | | | |
|  | If Yes, please provide details below: | | | | | | | | | |
|  | Date of loss: | | Incurred amount: | | Claim cause and details: | | | | | |
|  | | £ | |  | | | | | |
|  |  | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Property to be insured** | Year of construction | | |  | | | | | | | | | |  | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | When did you purchase the property? | | | | | | |  | | | | | |  | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | When was the property last renovated? | | | | | | |  | | | | | |  | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Floor area: | | Main building: | | | m² | | | | | Outbuildings: | | | m² | | | | |
|  |  |  | | | | | | | | | | | | | | | | |
|  | What type of property is it? | | | | | | | | | | | | | | | | | |
|  | House  Flat or apartment – which floor is it situated on? | | | | | | | | | | |  | | | | | of |  |
|  |  | | | | | | | | | | | | | | | | | |
|  | Is the property in whole or in part officially recognised as being of historical or cultural interest? (for example, a ‘monument historique’ in France or classified ‘Bella Arti’ in Italy) | | | | | | | | | | | | | | | Yes  No | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Are you aware of any restrictions to the rebuilding or repairing of your property? (for example, Zone Rouge or other planning restricted area). | | | | | | | | | | | | | | | Yes  No | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Are the buildings (including outbuildings and walls) in good condition? | | | | | | | | | | | | | | Yes  No | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | If you have answered Yes to any of the above, please give details below: | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Please give a brief description of the property: | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | What is the type of residence? | | | | | | | | | | | | | | | | | |
|  | Main residence | | | | | | | | | | | | | | | | | |
|  | Secondary home – how many weeks a year is it occupied? | | | | | | | | | | | | | | |  | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Whilst the home is not occupied, how often will the property be checked on and by whom? | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| **Amounts to be insured** | All the amounts to be insured must be stated in a single currency. This is also the currency in which you will have to pay your premium. Unless you specify a currency below we will use Pounds Sterling. | | | | | | | | | | | | | | | | | |
|  | Currency applicable to this insurance: | | | | | | | | | | | | | | | | | |
|  | Euros (EUR)  Pounds Sterling (GBP)  US Dollars (USD) | | | | | | | | | | | | | | | | | |
|  | Other – please specify: | | | |  | | | |  | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| **Security** | Does the property have an alarm? | | | | | | | | | | | | | Yes  No | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | If Yes, what type e.g. Bells, Redcare, CS? | | | | | |  | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Is the alarm under a maintenance contract? | | | | | | | | | | | | | Yes  No | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Does the property have a fire alarm? | | | | | | | | | | | | | Yes  No | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | If Yes, what type e.g. Bells, Redcare, CS? | | | | | |  | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | Does the property have smoke detectors fitted? | | | | | | | | | | | | Yes  No | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
|  | If Yes, what type e.g. battery-operated, mains-wired? | | | | | | | | |  | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Is there a safe at the property? | | | | | | | Yes  No | |
|  |  | | | | | | | | |
|  | If Yes, what is the make and model? | | |  | | | | | |
|  |  | | | | | | | | |
|  | Do you employ domestic staff? | | | | | | | Yes  No | |
|  | If Yes:  Daytime only  Resident on the property | | | | | | | | |
|  |  | | | | | | | | |
| **Building cover requirements** | Main building | | £ |  | | | | | |
|  |  | | | | | | | | |
|  | Outbuildings | | £ |  | | | | | |
|  |  | | | | | | | | |
|  | Tenant’s improvement’s | | £ |  | | | | | |
|  |  | | | | | | | | |
| **Contents cover requirements** | **General contents (excl. fine art and valuables)** | |  |  | | | | | |
| £ |  | | | | | |
|  |  | | | | | | | | |
| **Fine art** | (Please note unspecified single article limit of £30,000) | | | | Specified: |  | | | Unspecified: |
|  | Pictures, drawings, paintings, sketches, prints etc. | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  | Antique furniture | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  | Statues and sculptures of a non-fragile nature | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  | Items of a brittle or fragile nature, porcelain | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  | Clocks, watches, barometers, mobiles or mechanical art | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  | Gold, silver and other precious metals (inc. precious coins) | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  | Wine collection | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  | Other fine art or collections (please provide details) | | | | £ |  | | | £ |
|  |  | | | | | | | | |
|  |  | | | | | | | | |
|  |  | | | | | | | | |
| **Valuables** | (Please note unspecified single article limit of £17,500) | | | | Specified: | |  | | Unspecified: |
|  |  | | | | | | | | |
|  | Furs | | | | £ | |  | | £ |
|  |  | | | | | | | | |
|  | Guns | | | | £ | |  | | £ |
|  |  | | | | | | | | |
|  | Jewellery and watches covered worldwide | | | | £ | |  | | £ |
|  |  | | | | | | | | |
|  | Jewellery and watches kept in the home safe only | | | | £ | |  | | £ |
|  |  | | | | | | | | |
|  | Jewellery and watches kept in a bank safe | | | | £ | |  | | £ |
|  |  | | | | | | | | |
| **Valuations** | Have the following been professional valued: | | | | | | | | |
|  | Buildings? | Yes  No | | | | | | | |
|  | Fine art? | Yes  No | | | | | | | |
|  | Contents? | Yes  No | | | | | | | |
|  | Valuables? | Yes  No | | | | | | | |
|  |  | | | | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Are there photographs of the following items: | | | |
|  | Fine art? | | | Yes  No |
|  | Valuables? | | | Yes  No |
|  |  | | | |
| **Underwriting information** | Is this the main residence? | | | Yes  No |
|  |  | | | |
|  | Age of property (oldest part) |  | Number of bedrooms |  |
|  |  | | | |
|  | Are the buildings (including outbuildings) in good condition and repair? | | | Yes  No |
|  |  | | | |
|  | Are all buildings (including outbuildings) built of brick, stone or concrete and roofed with slate, tile or concrete? | | | Yes  No |
|  |  | | | |
|  | Have the buildings or grounds ever flooded or has flooding occurred within 200 metres of the grounds? | | | Yes  No |
|  |  | | | |
|  | Has the property previously suffered any damage as a result of subsidence, landslip, heave or been subject to structural repair? | | | Yes  No |
|  |  | | | |
|  | Are the buildings rented or let to people other than your family or friends? | | | Yes  No |
|  |  | | | |
|  | Are the buildings used for any business or professional purposes or open to the public, other than holiday lettings? | | | Yes  No |
|  |  | | | |
|  | Are there any building works exceeding £500,000 planned for the property within the next year? | | | Yes  No |
|  |  | | | |
|  | Are any business activities carried out at the premises to be insured, other than limited to clerical or art-related work? | | | Yes  No |
|  |  | | | |
|  | Are the buildings or grounds open to the public? | | | Yes  No |
|  |  | | | |
|  | Excess required (standard £500) | | | £ |
|  |  | | | |
| **Additional details** |  | | | |
|  |  | | | |
| **Using your personal information** | Hiscox is a trading name of a number of Hiscox companies. The specific company acting as  a data controller of your personal information will be listed in the documentation we provide  to you. If you are unsure you can also contact us at any time by telephoning 01904 681198  or by emailing us at dataprotectionofficer@hiscox.com.We collect and process information about you in order to provide insurance policies and to process claims. Your information is also used for business purposes such as fraud prevention and detection and financial management. This may involve sharing your information with, and obtaining information about you from, our group companies and third parties such as brokers, loss adjusters, credit reference agencies, service providers, professional advisors, our regulators or fraud prevention agencies.We may record telephone calls to help us monitor and improve the service we provide.For further information on how your information is used and your rights in relation to your information please see our privacy policy at www.hiscox.co.uk/cookies-privacy. | | | |